

Federal Advisory Committee (FAC) Membership Balance Plan

Please read the Federal Advisory Committee Membership Balance Plan Guidance prior to completing this form

(1) FEDERAL ADVISORY COMMITTEE NAME <i>State the legal name of the FAC</i>
FCC Consumer Advisory Committee
(2) AUTHORITY <i>Identify the authority for establishing the FAC</i>
The Committee was established at the direction of the Chairman of the Federal Communications Commission (FCC) in accordance with the provisions of the Federal Advisory Committee Act, 5 U.S.C. App. 2
(3) MISSION/FUNCTION <i>Describe the mission/function of the FAC</i>
<p>The mission of the FCC Consumer Advisory Committee (hereinafter the "Committee" or "CAC") is to represent consumers, including underserved populations such as Native Americans, persons living in rural areas, older persons, people with disabilities, and persons for whom English is not their primary language. The Committee shall make recommendations to the Federal Communications Commission (hereinafter the "Commission") regarding consumer issues within the jurisdiction of the Commission and to facilitate the participation of consumers (including underserved populations, such as Native Americans, persons living in rural areas, older persons, people with disabilities, and persons for whom English is not their primary language) in proceedings before the Commission. Issues or questions to be considered by the CAC may include, but are not limited to the following topic areas:</p> <ul style="list-style-type: none">• Consumer Protection and Education;• Implementation of Commission rules and Consumer Participation in the FCC rulemaking process; and,• Impact of New and Emerging Technologies.
(4) POINTS OF VIEW <i>Based on understanding the purpose of the FAC,</i> <i>(a) describe the process that will be used to ensure the committee is balanced, and identify the categories (e.g. individual expertise or represented interests) from which candidates will be considered;</i> <i>(b) consider identifying an anticipated relative distribution of candidates across the categories; and</i> <i>(c) explain how a determination was made to appoint any individuals as Special Government Employees or Representative members</i>
Members will represent a wide variety of interests, including consumer regulators, and industry or, if serving as special Government employees, will have significant expertise in the issues to be

addressed by the Committee. Together, these members will be selected to represent a balance of viewpoints that are necessary to address effectively the issues to be considered by the CAC.

(5) OTHER BALANCE FACTORS

List any other factors your agency identifies as important in achieving a balanced FAC

The Commission is particularly interested in receiving nominations and expressions of interest from individuals and organizations in the following categories:

- **Organizations and other entities representing consumers (including underserved populations, such as Native Americans, persons living in rural areas, older persons, people with disabilities, and persons for whom English is not their primary language.**
- **State and/or local government agencies and organizations;**
- **Federal government agencies; and,**
- **Communications service providers and organizations representing communications service providers, including wireline and wireless communications service providers, broadcast radio and television licensees, cable television operators and other multichannel video programming distributors, satellite communications service providers, interconnected Voice over Internet Protocol and other IP-enabled service providers, and Internet Service Providers.**
- **Qualified representatives of other stakeholders and interested parties with relevant expertise.**

(6) CANDIDATE IDENTIFICATION PROCESS

Summarize the process intended to be used to identify candidates for the FAC, key resources expected to be tapped to identify candidates and the key persons (by position, not name) who will evaluate FAC balance. The summary should:

- (a) describe the process*
- (b) identify the agency key staff involved (by position, not name)*
- (c) briefly describe how FAC vacancies, if any, will be handled by the agency; and*
- (d) state the membership term limit of FAC members, if applicable*

The Federal Communications Commission will solicit nominations and expressions of interest in membership on the Committee as vacancies occur. Nominations will be sought from individuals and organizations similar to those who are leaving the Committee in order to retain proper balance among Committee members. No specific nomination form is required; however, each nomination must include the following information:

- **Name, title and organization of the nominee and a description of the organization, sector or other interest the nominee will represent;**
- **Nominee's mailing address, e-mail address, telephone number, and facsimile number; and,**
- **A statement summarizing the nominee's qualifications and reasons why the nominee should be appointed to the CAC. To the extent the nominee will represent a specific organization, the statement should also include a description of the organization as well as the benefit of having the organization represented on the Committee.**

Members will be appointed for a term not to exceed the expiration date of the Committee's charter. Nominations and expressions of interest will be reviewed by the Committee's Designated Federal Officer who will make recommendations for membership to the FCC Chairman.

(7) SUBCOMMITTEE BALANCE

Subcommittees subject to FACA should either state that the process for determining FAC member balance on subcommittees is the same as the process for the parent FAC, or describe how it is different*

**This is relevant to those agencies that require their subcommittees to follow all FACA requirements.*

When the need arises to form subcommittees of the CAC, members will be asked to serve as appropriate. The DFO, in consultation with the FCC Chairman, will monitor membership balance in the formation of subcommittees to ensure that the balance mirrors that of the committee itself.

(8) OTHER

Provide any additional information that supports the balance of the FAC

None

(9) DATE PREPARED/UPDATED

Insert the actual date the Membership Balance Plan was initially prepared, along with the date(s) the Plan is updated

The Membership Balance Plan was initially prepared on October 16, 2012. It was updated to this current version on August 26, 2016.